



## Summary Record of Disciplinary Occurrence

Under the terms of article 32 of Law no. 51/2012, of 5 September, which approved the Student Statute and School Ethics, I hereby inform you that on \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ at \_\_\_\_\_: \_\_\_\_\_, the

student(s): \_\_\_\_\_, Student Nº \_\_\_\_\_, Year \_\_\_\_\_;

student(s): \_\_\_\_\_, Student Nº \_\_\_\_\_, Year \_\_\_\_\_;

(the type of offence must be stated)

Systematic lack of punctuality	(1)
Lack of grooming in clothing and footwear, non-conforming uniforms	(1)
Inappropriate attitudes (shouting and running around in the school building...)	(1)
Entering/exiting rooms and workspaces shouting/shoving	(1)
Failure to comply with the rules governing the operation of spaces and transport (Cafeteria, Gymnasium, Labs, Auditorium, Amphitheatre, Buses...)	(1/2)
Non authorised usage of mobile phones and other electronic equipment	(1/2)
Possession/Consumption of non-authorized substances (Tobacco, Drugs, Alcohol)	(3)
Leave napkins, handkerchiefs, packaging, etc. without cleaning or disposing of them.	(1/2)
Damage School material and equipment	(2)
Entering, remaining in, or leaving spaces without authorisation	(2)
Repeated non-compliance with classroom behaviour rules (eating, chewing gum, wearing a cap)	(2)
Inappropriate use of language	(2)
Verbal or physical aggression towards peers, teachers, or other staff members	(3)
Harassment, threats/ intimidation "bullying"	(3)
An aggressive action or reaction	(3)
Persistent provocation	(3)
Carrying out acts of discrimination, provocation, coercion	(3)
Carrying out acts of vandalism	(3)
Participation in incidents of violence	(3)
Robbery/ theft	(3)
Other:	

OBS: (1) Minor

(2) – Serious

(3) – Very Serious